

Future of Acute Hospital Services in Worcestershire

Patient Public and Stakeholder Advisory Group 07: 14th July 2014

Enclosure 3

Summary of Documentation to Patient Public and Stakeholder Advisory Group

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Subject:	Schedule of future meetings
Mark As:	Public

Summary

This programme note makes recommendations as to the schedule of future meetings of the Patient Public and Stakeholder Advisory Group of the Future of Acute Hospital Services in Worcestershire programme.

August meeting

The next meeting of the Patient Public and Stakeholder Advisory Group is Monday, August 11th. At this point the programme will have been through the NHS England Assurance check at the end of July and we will know whether public consultation will start on September 3rd. If the PPSAG wishes to advise on the public consultation documentation following the decision by NHS England it will need to do so in the first week in August in order for the printing schedule to be met. It is therefore suggested there should be a meeting on August 4th.

September meeting

The September meeting is scheduled for September 8th but this is only five days after the planned start of consultation. It is proposed to cancel this meeting and hold the next meeting shortly after the halfway stage in the consultation so that the members can assure themselves of the public consultation activities undertaken to date; receive the interim report on the analysis of responses and advise on further consultation activities if required. This is in the middle of October and we already have a meeting scheduled for Monday 13th October.

November meeting

The consultation is due to close on November 25th and it would therefore make sense to postpone the meeting scheduled for November 10th until a fortnight after the close of the consultation (w/c December 8th) so that the PPSAG members can receive the final report on the consultation.

Risks (where identified)

n/a

Recommendation

The Patient, Public and Stakeholder Advisory Group is asked to
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| <ul style="list-style-type: none">▪ <u>Discuss and approve</u> the schedule of future meetings |
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Approval Process

Meeting – PPS Advisory Group	Approved - Yes	Date - 04/07/14
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X

Please tick box to confirm that the documentation takes into account the NHS Constitution