

Future of Acute Hospital Services in Worcestershire

Patient, Public & Stakeholder Sub Committee – Actions & Agreement Log

Wyre Forest District Council, Kidderminster

10th February 2013, 16.00pm

Action Notes

1. Welcome	
Attendees	
The following members attended the Patient, Public & Stakeholder Sub Committee:	
<ul style="list-style-type: none">▪ Colin Beardwood OBE (CB), <i>Chair</i>▪ Cllr Liz Smith (LS), Councillor / Cabinet Member, Worcester City Council▪ Fran Oborski (FO), Chair, Wyre Forest District Council▪ Judy Adams (JA), Lay member / Patient, Public Involvement , Redditch & Bromsgrove CCG▪ Stella Baldwin (SBa), Lay member / Patient, Public Involvement (PPI), Wyre Forest CCG▪ Stephen Howarth (SH), Non-Executive Director, Worcestershire Acute Hospitals NHS Trust▪ Paul Crawford (PC), Patient Representative, Worcestershire Acute Hospitals NHS Trust▪ Neal Stote (NS), Chair, Save the Alex▪ Steve Brown (SBr), Chair, Kidderminster Hospital Alliance▪ Richard Quallington (RQ), Chair, Community First▪ Simon Angelides (SA), Programme Director, Arden CSU▪ Sarah Makin (SM), Communications and Engagement Lead – Projects, Arden CSU▪ Bobby Hayer (BH), Programme Support, Arden CSU▪ Cllr Roger Hollingworth (RH), Leader, Bromsgrove District Council▪ Phil Street (PS), Manager, Worcestershire Council for Voluntary Youth Services▪ Hardeep Cheema (HC), Communications Manager, Worcestershire CCGs▪ Felicity Jones (FJ), Engagement Officer, Healthwatch▪ Simon Adams (SAd), Chief Operating Officer, Healthwatch	
Apologies	
<ul style="list-style-type: none">▪ Cllr Tom Wells (TW), Councillor, Malvern Hills District Council▪ Peter Pinfield (PP), Chair, Worcestershire Health Watch▪ Cllr Bill Hartnett (BH), Leader, Redditch District Council▪ Cllr Marcus Hart (MH), Chair, Health & Wellbeing Board / Worcestershire County Council▪ Sarah Harvey-Speck (SH-S), Lay member / PPI, South Worcestershire CCG▪ Cllr Pat Witherspoon (PW), Councillor, Redditch District Council▪ Cllr Ron Davis (RD), Councillor, Wychavon District Council	
1. Introductions – new members and declaration of interests	
1.a. CB introduced to the group FJ and SAd from Health Watch. CB also introduced CA who is to direct the communications and engagement for	

<p>the programme. CB welcomed HC, to present in the meeting and BH as an administration support.</p> <p>SB noted to the group that he could not open 2 of the attachments on his iPad. SA noted to the group the papers will be in PDF format for future meetings.</p> <p>CB raised question of who required hard copies of the papers for each meeting; JA, SB, LS, PC and CB noted they required hard copies.</p>	<p>1.a.1 Action – BH bring 5 copies of the papers to each meeting</p> <p>1.a.2 Action – BH send papers for each meeting in PDF format</p>
<p>2. Minutes from last meeting</p>	
<p>2.a. SB and FO noted that TW title is incorrect and should read County and District Councillor representing Malvern Hills.</p> <p>CB noted to the group that everyone has filled in the Declaration of Interests form.</p> <p>CB noted stakeholder list has been completed.</p> <p>JA noted on point 4J does not include transport issues for people travelling from Worcester to Redditch. CA noted this same issue is also for Kidderminster.</p>	
<p>3. Transparency and public visibility</p>	
<p>3.a. CB noted to the group that this meeting is representative of the public and the names from this group could go into the public arena. Group raised no objections with this.</p>	
<p>4. Programme Update</p>	
<p>4.a. SA noted that the 3 CCGs and trust board have had their regular board meetings. The CCGs have passed the ICRP report and also passed resolution the case of change for reconfiguration of services by the trust. SA there is a declaration for the CCGs to work together and move the programme forward, and the legal process for reconfiguration has started.</p> <p>JA noted concern to the group if the model is financially viable as the public message has gone out. SA noted Simon Hairsnape the Accountable Officer for Wyre Forest CCG said was optimistic that here will be a financial position that would be sustainable.</p> <p>SA noted a transport study has commenced which is in addition to the Integrated Impact Assessment. SA noted it has 3 parts to the study, first part is in regards to the primary data, second part is with the modelling the flows and third part is to look at commercial models.</p> <p>SA noted a Modelling and Implementation sub-committee will be looking at patient flows across the West Midlands. SA noted the transport will</p>	

<p>need to be considered after the decommissioning of services in 2-3 years. JA noted to the group to not only consider patient flows but also visitor flows including infrequent visits. SB noted if the study will include talking to current bus companies, as it will have an impact on commercial routes. SA noted that he will take note of that point for the transport study. NS suggested speaking to Birmingham Women’s Hospital. SA noted looking at setting up an ICT platform to look at operations, quality and finances for the implementation process.</p>	
<p>5. Feedback on Vision and Values Exercise</p>	
<p>5.a. SA noted Enc 2 is a set of values and how we can be measured against it. SA noted it is about being clear how we are to transact the programme and also being clear that looking back after 18 months’ time what can be demonstrated as evidence showing the value.</p> <p>SA noted the document is spilt into 4 areas; how the programme will be transparent, the measure is the Patient and Public Stakeholder meeting. SA noted key material will be provided, HC will be demonstrating the website. SA noted regular communication with Worcestershire HOSC and Health Wellbeing Boards by attending the regular meetings. SA noted the programme will be clinically led as there are clinicians at key senior leadership roles. SA noted the programme will support access to clinical services with a need to focus on integration of services. SA noted the last area is championing of equality by looking at getting views of groups who are less vocal.</p> <p>PS noted to group to look at social media for getting the views on young people. FO noted to the group of utilising the Worcestershire Youth Cabinet of getting information of views from young people. RH noted that elderly groups and Warwickshire as an area need to be involved in the discussions. LS noted to the group that people affected by flooding needs to be considered. FO noted that non-English speaking groups and the needs of other minority groups to be considered. FO noted that Wyre Forest, Bromsgrove and Redditch should be included as part of the same areas.</p>	<p>5.a.1 Action – SA to provide a draft EIA</p>
<p>6. Discussion about the overarching plan for Communications and Engagement activities</p>	
<p>6.a. CA discussed with Health Watch on how to work together in Worcestershire and have come to an agreement over this. CA noted she prefers to reach groups directly meeting face to face or writing to groups directly. SA noted she will be working with SM on this and HC will lead the media aspect.</p> <p>FO noted that gypsy travellers, Bangladeshi women, Pakistan and Polish communities will need to be included in the study. FO noted to work with district and borough councils to reach hard to reach groups.</p>	

<p>SB raised concern to the group over constrain over resources and managing expectations. CA will work with existing resources to provide best possible outcome but have put in for additional budget and awaiting response on that.</p> <p>CA noted that Hereford will be part of the study and heat maps will be produced to show areas most affected. SB raised concern over not seeing heat maps which was promised the end of January. SA noted it was an issue of getting hold of the information and also information governance waivers SA noted data has been obtained for Hereford and South Worcestershire, but for the report to be meaningful data from more areas is needed. SA noted there will be an equality impact assessment before, during and after the process.</p> <p>CA noted the public consultation could happen in July by the earliest and September by the latest.</p> <p>SB noted that Bewdley and Wythall should be included.</p> <p>SA noted Encl 2 and Encl 3 to review and bring back to this meeting and once ready to be presented to the Programme Board.</p> <p>NS raised question to CA if she was still working at WAHT. CA noted she was working on strategic projects only.</p>	<p>6.a.1 Action - SA to provide heat maps for the areas where data is available</p> <p>6.a.2 Action - SA to provide draft EIAs for next sub-committee meeting</p>
<p>7. Programme Website Demonstration and Feedback</p>	
<p>7.a. HC noted the website is a first draft and the website was developed in-house.</p> <p>HC noted the press releases will be uploaded in the documents section. HC noted the 'Have Your Say' section will be used as part of the public consultation and feedback.</p> <p>SA noted the agendas and tabled items will be added to the website but needs to be checked if it meets legal requirements.</p> <p>SAd noted that everything should be published to the website and if not a reason should be given.</p> <p>SA asked NS to provide feedback on the wording used on the website.</p> <p>CA noted to the group HC will send the website link to the group and if there is any feedback to send that directly to HC.</p>	<p>7.a.1 Action – HC to send website link to group</p>
<p>8. AOB</p>	
<p>8.a. No AOB raised.</p>	

End